## PLYMOUTH COMMUNITY SCHOOL CORPORATION CHECK-OUT OF TECHNOLOGY EQUIPMENT/MATERIALS

Intended Use Of Equipment/Materials

Place Equipment/Materials Will Be Used:	
Check-out Date:	
Return Date:	
I have read the Corporation's Administrative Guideline 7530A and assum responsibility for the equipment/materials listed above.	e full
Signature of Person Requesting the Equipment/Materials	Date
Signature of Person Taking Equipment/Materials	Date
Signature of Staff Member Providing the Equipment/Materials	Date
Signature of Principal	Date
Signature of Superintendent (Needed only if equipment/materials will be used out of the Corporation)	Date
Condition of Equipment/Materials When Returned: Satisfactory	Unsatisfactory
Signature of Staff Member Receiving the Check-in	Date Returned
(upon return of equipment/materials)	